



# Colley Lane Primary Academy

**A part of the Windsor Academy Trust**

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Company registration no: 07523436  
Place of registration: England

10th December 2021

Dear Parents and Carers

There is slight change this week, there will not be the usual newsletter as we have a shorter week due to our INSET day. We will issue the Newsletter as normal next Friday, however, we do still have reminders and important news to share with you.

I would firstly like to let you all know that Mrs Horton is retiring after 21 years of service at Colley Lane at the end of this term. She is a well loved member of staff and will be greatly missed by children, staff and parents alike. Mrs Horton has achieved a tremendous amount over the years and has always shown endless passion and commitment to the children's academic and individual personal development. She has a passion for reading and she worked tirelessly to develop the school's new library amongst many other achievements. So many children have loved being in her class over the years and she will have a special place in their hearts and those of all the Colley Lane staff. We all wish Mrs Horton a happy and relaxing retirement.

Mrs Nock who has previously worked at Colley Lane will be the new class teacher from January. She is looking forward to meeting the children next week and there will be an opportunity for parents to meet her in January. We are very pleased to welcoming her back to Colley Lane.

We are still planning to go ahead with Carol concerts and Christmas plays next week after considering the announcement made by the Prime Minister last night. We are confident that the measures we are putting in place will keep people safe. When you arrive at the church or school, we will be asking you to wear a mask and to sanitise your hands. If you are able to take a Lateral Flow test beforehand, that would also be appreciated. We are sorry that we cannot offer more tickets to families and thank you for your support with this. It is the balance between running the events and keeping everyone safe.

Here are a couple reminders regarding the Christmas events next week:

## Christmas parties

Children can come in full party clothes on their designated party day. No food from home please, we will provide food in school.

## Christmas Jumper Day - 17th December

Children can wear their own clothes with a Christmas jumper/tshirt/tinsel in their hair for a small donation for Edwards Trust <https://edwardstrust.org.uk/>

Please can we ask that for the Christmas parties and Christmas Jumper Day, please make sure your child wears sensible shoes and brings a coat.



An email will be sent out on Monday morning to remind parents of the days/times of all our Christmas events.

I hope you have a lovely weekend.

Kind regards

Mr Simpson